

DOCUMENT RESUME

ED 044 837

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EC 007 001

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TITLE In-Service Training Materials for Teachers of the  
Educable Mentally Retarded, Session I: Materials for  
Educable Mentally Retarded and the Disadvantaged.  
INSTITUTION Iowa Univ., Iowa City. Special Education Curriculum  
Development Center.  
SPONS AGENCY Bureau of Education for the Handicapped (DHEW/OE),  
Washington, D.C.  
BUREAU NO BR-6-2883  
PUB DATE [68]  
NOTE 16p.  
EDRS PRICE EDRS Price MF-\$0.25 HC-\$0.90  
DESCRIPTORS \*Annotated Bibliographies, \*Educable Mentally  
Handicapped, \*Exceptional Child Education,  
\*Inservice Teacher Education, Instructional  
Materials, Mentally Handicapped

ABSTRACT

Inservice training materials for teachers of the  
educable mentally handicapped are presented. The listing is an  
annotated bibliography, giving cost, age level, use, and content  
summary. (CD)

BR 6-2883

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*Special Education  
Curriculum Development  
Center —an in-service training approach*

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A COOPERATIVE PROGRAM INVOLVING THE IOWA STATE DEPARTMENT OF PUBLIC INSTRUCTION  
AND THE UNIVERSITY OF IOWA

## IN-SERVICE TRAINING MATERIALS FOR TEACHERS

## OF THE EDUCABLE MENTALLY RETARDED

## Session I

Policy Statement: A review of commercially prepared material by the Special Education Curriculum Development Center does not constitute a recommendation or endorsement for purchase. The consideration of such material is intended solely as a means of assisting teachers and administrators in the evaluation of materials.

Materials For  
Educable Mentally Retarded  
and the Disadvantaged  
Published by Frank E. Richard  
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Phoenix, New York 13135

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The project is supported in part by a grant from the U.S. Office of Education, awarded under PI-88-164, Co-Investigators are Donald L. Carr, Ph.D., and Edward L. Meyen.

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE  
OFFICE OF EDUCATION

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Book Title: Our Reader c1964

Author: Jack Tancer

Cost: .85 each

Age Level: Intermediate Special Education

The design of Our Reader is the result of author Tancer's belief that many reading difficulties are the result of blurred memories. The text is for children who have been unable to achieve normal reading scores.

The names of the months of the year are used to separate sections of six pages. Each page has six sentences relating experiences familiar to the children. One page illustrations of six subjects are given for each section.

The objective of reinforcing memory is carried out through familiarity of subject matter and short sentences.

Book Title: When? (Two booklets approximately  
30 pp. in length.)  
Where? c1965

Author: Margaret W. Hudson

Cost: \$ .85 each

Age Level: Intermediate Special Education

These booklets are appropriate material for teaching concepts of time and space. Simple sentences with cue words in heavy print are fully illustrated in black and white. Adequate space is provided for drawing or pasting with each new word introduced. The Where? book covers these words: down, in, on, over, under, around, behind, beside, out, between, here and there. The When? book covers: now, then, before, after, soon, often, seldom, never, late, early, today, tomorrow, yesterday, this week, and last week.

Book Title: Getting Ready for Pay Day c1963

Series of 3 books:

Part I Checking Accounts

Part II Savings Accounts

Part III Planning Ahead

Authors: Margaret W. Hudson and Ann A. Weaver

Cost: \$1.00 each or all three books for \$2.50

Age Level: Secondary Special Education

These paper-bound workbooks are obviously to teach banking procedures. However, the material is written in a conversational manner through the first person and covers related subjects of budgeting, money denominations, and selection of a job.

The workbooks contain slightly over 30 pages each and are illustrated.

**Book Title:** The Getting Along Series: (Five Workbooks)

Vol. I After School is Out  
Vol. II Al Looks for a Job  
Vol. III A Job at Last  
Vol. IV Money in the Pocket  
Vol. V From Tires to Teeth

**Author:** Thomas Mooney

**Cost:** \$1.25 each

**Level:** Secondary Special Education

The five workbooks of this series are divided into three chapters each and each chapter is divided into spelling words, word study, reading, discussion, exercises, projects, reading tests, and arithmetic.

The characters of Al and Nacy Downes and their friends are used throughout the series to provide story content of familiar experiences with which students may identify. The material provides practical instruction for everyday living concurrently with the academic practice. The story content covers areas such as personal grooming, table setting, tire changing, and nutrition.

Book Title: The Happy House Keepers c1964

Author: Helen R. Prevo

Cost: \$1.35 each

Age Level: Secondary Special Education

This book relates the experiences of two girls working as domestics in different situations. New words and exercises are at the end of each chapter, with a complete vocabulary listed at the end of the book.

The story presents the position of domestic in a positive manner and the introduction points up the fact that housework is one of the most important things in a girl's life.



Book Title: Getting and Holding a Job c1966

Author: Bernard Schneider

Cost: \$1.25 each

Age Level: Secondary Special Education

This is a work text designed for young adults as preparation for finding and holding a job. Coverage is detailed and specific and would do much to prepare and reassure a young person in his first job-seeking experience. Detailed lists of terms relating to want-ads, employment applications, unions, salary schedules, and taxes are more extensive than most found in this type of text.

Book Title: I Want a Job c1964

On the Job c1965

Authors: Margaret W. Hudson and Ann A. Weaver

Cost: \$1.20 each

Age Level: Secondary Special Education

These work texts are designed for preparation for job application. They provide brief coverage of filling out necessary forms with the major emphasis on attitudes, grooming, and appearance.

Book Title: Arithmetic That We Need c1966

Author: Thomas Mooney

Cost: \$1.25 each

Age Level: Secondary Special Education

Arithmetic That We Need is a comprehensive coverage of functional arithmetic and is designed to extend work presented in the author's series titled, Getting Along. Practical examples point up the need for this type of learning.

The type of problems presented may be completed with short answers and a minimum of actual computation. This should be encouraging for students who lack confidence in this type of subject matter.

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Book Title:     Useful Arithmetic  
Authors:         Raymond J. Brown and John D. Wool  
Cost:            \$1.25 each  
Age Level:       Secondary Special Education

This is a workbook of practical arithmetic containing 64 pages of short assignments. The material to be read is relatively uncomplicated and brief.

A sample of the contents would include: buying household goods, mailing letters, work week and pay, costs of car and bus transportation, and figuring out restaurant checks or bills.

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Book Title:    English That We Need    c1965  
Author:         Helen Prevo  
Cost:           \$1.25 each  
Age Level:      Secondary Special Education

This workbook covers functional areas of grammar which would probably be introduced prior to the secondary level. The vocabulary and amount of reading would require a good, basic reading ability, however.

Coverage includes instruction and exercises on: the alphabet, capital letters, the dictionary, sentences, contractions, abbreviations, homonyms, paragraphs, friendly letters, business letters, and oral English.

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Book Title: Finding Ourselves  
Author: Eileen Lynch Corcoran  
Cost: \$1.50 each  
Age Level: Secondary Special Education

This is a combination text-workbook designed as a core unit for developing concepts of geography, math problems, and map study. Color is used in many illustrations and maps are repeated on pages with questions pertaining to them.

The vocabulary and content is less suitable for independent work than presentation fully by the teacher. Suggestions for supplemental material and equipment needs are listed by the author.

Book Title: What Is Electricity? c1966  
Author: Eileen L. Corcoran  
Cost: \$7.00 each  
Age Level: Secondary Special Education

This is a 23 page booklet to accompany a Science unit on electrical energy. A list of materials needed prefaces the context. Pencil-drawn illustrations are throughout the booklet to supplement explanation and experiment directions. Questions are spaced at short intervals to reinforce subject covered.

Book Title: Foundations of Citizenship c1963

Book One Rights and Duties of Citizens  
(With Workbook)

Book Two Rights and Duties of Citizens  
(With Workbook)

Author: Bernard Shawn

Cost: \$3.75 each \$5.75 in one volume  
\$1.25 each workbook

Age Level: Secondary Special Education

These books are designed for special classes. Book One of the citizenship series begins with emphasis upon reading and the importance of it in everyday living. Subsequent chapters cover family, community, jobs and how to get them, and how to hold a job.

Book Two covers taxes, budgeting, savings and insurance, recreation and use of leisure time, with the final chapters as review of the two books and application of the material to life situations and activities.

The workbooks have suggestions for supplementary materials such as transparencies and job application forms. The exercises are varied and accompany the text content.

The content of these books might be termed "occupational guidance" in that it presents an adult approach to the right way to prepare for job holding.

The style of the material includes short paragraphs headed by bold titles, use of conversation, and eye-catching illustrations of the realistic situations used to supplement the factual content. There are review questions at the end of each chapter and a total of 71 pages including chapter titles and reviews.

Vocabulary lists are included to cover basic reading words and occupational terms with a glossary of terms as used in the text.



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Book Title: YOU and Your Workbook for YOU c1966  
(Text and Workbook)

Author: Clare Trenkle

Cost: \$4.75 each text \$1.50 each workbook

Age Level: Secondary Special Education

This book is suitable for use in Citizenship or Emotional Health units and contains story situations throughout which provide for identification and clarification.

The content is presented in a manner to capture interest and empathy of teen-age readers, but is not readable for low-level or non-readers. However, it would be possible and beneficial to present the reading matter orally and use the accompanying workbook for all class activity.

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Book Title:    All About Me: Girl's Book    c1966  
                  All About Me: Boy's Book        c1966

Author:         Margaret W. Hudson

Cost:            \$ .85 each

Age Level:      Intermediate Special Education

These are two 46 page booklets designed for two purposes. First, to develop good self-image and identity in students and secondly, to provide visual, auditory, tactile and kinetic exercises for learning.

The booklets are illustrated and provide space for drawing exercises, pasting pictures, and written review exercises.